

Town of Los Altos Hills

PROCEDURE FOR SEWER CONNECTION

1. DUTY TO CONNECT TO PUBLIC SEWER

Property owner is required to connect to public sewer if public sewer is available within 200 feet of the property line. (For Town's Residents only)

2. SEWER CONNECTION FEE

Count of plumbing Fixture Unit (FU) per Plumbing Code is required to submit by the applicant. Sewer connection fee is based on FU. Residential Users: one standard residential connection fee shall be assessed for maximum 60 FU calculated per Plumbing Code. One Standard Residential Connection Fee is \$7,950.00. If FU is more than 60, sewer connection fee = Total FU divided by 60 times One Standard Residential Connection Fee.

3. REIMBURSEMENT FEE

If the property is listed as future user under the existing Reimbursement Agreements, the property owner shall pay the reimbursement fee as listed on the Reimbursement Agreement.

4. PLAN

Applicant is required to submit 3 sets of sewer connection plan designed by a Licensed Civil Engineer showing where the sewer lateral will be installed. The plan review deposit is required at the time of submittal. The plan will include:

- Count of Fixture Unit (FU) values by Architect or Engineer
- Property lines
- Existing sewer main on the street or in the easement
- Point and type of main and lateral connection, and invert elevation at the connection
- Distance between the sewer main and edge of pavement
- Sewer cleanout location

5. CONSTRUCTION PERMIT

- FU count per Town's Municipal Code Section 6-4 and Uniform Plumbing Code
- Connection fee minimum \$7,950.00
- Construction Permit fee \$545
- Street cut fee \$9.50 per square foot of surface area being excavated (pathway \$1.15/SF); \$520 minimum
- Underground fee \$15/LF of the trench, or \$400, whichever is greater (for ROW out of pavement)
- Street cut deposit/bond, from \$3,000 and up, depending on the size of the cut, and refundable if the street condition is to the satisfaction of the City Engineer. Upon the completion the work, 2/3 of the deposit will be returned and the balance returned after two-years warranty inspection.
- Plumbing Permit Application must submit with all fees to the Building Division.

6. INSPECTION

- The Town of Los Altos Hills will inspect any sanitary sewer installation within the public right of way (inspection deposit is required, from \$400 and up).
- The Town of Los Altos Hills Building Official will inspect the sanitary sewer connection between the property line and the building.
- Upon completion of the work, video test/inspection and report with tape or DVD is required.

Note: The sewer main along Page Mill Road is owned by the City of Palo Alto (contact their Senior Engineer, Edward Wu, at 650-566-4512 for permit)